



Notes of Meeting G03

LOCATION : ZOOM MEETING

DATE : MARCH 24 2021

PRESENT : *Lynda Bull [LB], Rob Bull [RB], Sue Cavilla [SC], Alan Hickmott [AH], Kate Hickmott [KH], Gina Sanderson [GS], Mike Inkson [MI], Win Inkson [WI]; apologies had been received from Ian Bailey and Norma Turner*

OBJECTIVE : *Third, quite wide-ranging meeting for the volunteer group*

Item	Notes	Action
1.0	NoM's G02	
1.1	It was agreed that the notes of meeting put out correctly reflected the discussions on 10 Mar.	
2.0	Volunteer Group	
2.1	The proposed group Brief had been published earlier. GS explained that it was user-friendly as was possible. She stated that volunteers could not be held liable for expenditure as that would effectively be by the PPC. The Brief was accepted by all.	To be formally adopted by PPC
2.2	MI had earlier prepared a suggested structure for the group [qv] with a steering group and four sub-groups. One of the steering group would be the nominal treasurer. The structure was accepted by all.	
2.3	MI stated that he thought that the group needed a postal address in order to ensure openness and wondered whether the Village Hall would suit. GS said that MI should ask Hilary Pankhurst.	MI next week
2.4	Various volunteers had been trying to recruit extra volunteers but without firm commitments as yet. There seemed to be no duplication of effort. Recruitment efforts to continue. In general it was thought that things would improve once the first leaflet went out in mid-April.	All First draft by 31/3
2.5	MI reported that Jempsons had not produced a volunteer yet.	
2.6	It was thought that the time had come for the group to have a budget.	GS/MI to raise at PPC liaison Zoom
3.0	Communications	
3.1	KH reported that the Facebook page was attracting attention : 502 views, 100 post engagements and 63 'like's. It was agreed that a weekly post was the right frequency to keep peoples' attention.	
3.2	AH reported that he was progressing with the website 'BootStrap' system. The important thing is that we have a functional website even without that, it is just not optimal.	
3.3	MI and KH noted that they are looking at poll systems for FB and website but the free versions are limited so a paid version is really required at perhaps £150 for 12 months	MI to include in budget



3.4	<p>It was noted that an article had appeared in the Rye News, that a similar article would be in the next Parish Magazine and that a leaflet had been posted on the school noticeboard.</p> <p>The need for a banner at the village hall and a link from the PPC website will be discussed at the next liaison Zoom.</p> <p>MI reported that Stephen Jempson had offered to host a notice board at the front of the store – particularly useful if it could be in place for the boot fair on April 5</p> <p>LB suggested that 'NextDoor' be used as a second SM platform.</p> <p>Another opportunity will be on polling day [6 May] when a lot of people will be going in and out of the Village Hall</p>	<p>MI to discuss further with Stephen J</p> <p>To be tried</p> <p>All bear in mind</p>
3.5	<p>WI, LB and SC agreed to adapt our material to create a first draft of the mid-April brochure for the group to consider.</p> <p>We will need to have a full team of 'street angels' when it is time to deliver them [including 'lane angels' to reach the outskirts!]. Other than group members there is the Periodical distribution team.</p>	<p>WI, LB. SC by 31/3</p> <p>MI to ask David P next week</p>
4.0	July Workshop	
4.1	<p>It was noted that RDC is expecting to adopt the Neighbourhood Area sooner rather than later so July 3/4 seems a safe timing.</p>	
4.2	<p>MI thinks that the 'Introduction to NDP's' segment would be best as a PowerPoint loop. That will free up display boards for the other two segments. This was accepted.</p>	<p>MI to develop PP as and when</p>
4.3	<p>GS is leading the 'Peasmarsh Yesterday and Today' segment. WI said that the emphasis should be 'today'. MI said that the 'yesterday' part was the archive material. It was agreed that it should be limited to say one display board.</p>	
4.4	<p>'Peasmarsh Tomorrow' depends on the content of the questionnaires. The 'Themes' note put out before the meeting seemed to suit as a starting point for the personal qu'aire. It was thought that some parishes had gone overboard with multi-page qu'aires : it was agreed we should try for a single A4 sheet.</p> <p>MI agreed to work on a first draft of the personal one.</p> <p>GS pointed to a business one used by Hurst Green.</p>	<p>MI by 7/4</p> <p>All</p>
4.5	<p>MI asked how we could get the school children involved. It was suggested that there should be a special children's' session during the workshop.</p>	
5.0	AOB and Next Meeting	
5.1	<p>On being asked about environmental issues, MI advised that he had held over discussion in order for IB to be present.</p>	
5.2	<p>There being no other AOB, the next meeting was agreed for 7 Apr at 18:30</p>	